



THE SUPREME COURT *of* OHIO

65 South Front Street, Columbus, Ohio 43215-3431

COURT INTERPRETER CERTIFICATION Application for Oral Examination

ORAL EXAMINATION INSTRUCTIONS

Certification for foreign language interpreters is set forth in Rules of Superintendence of the Court of Ohio (Sup.R.), Rule 81. Candidates who wish to apply for certification must have successfully passed the written exam offered by the Supreme Court or another state court system [see Sup.R. 81(E)]. Candidates who meet this criterion may apply for the oral exam.

FEES

The fee for first-time candidates is \$300.00 for Ohio residents and \$350.00 for nonresidents.

The fee for second-time and subsequent candidates who have tested in Ohio is \$200.00.

The fee for partial exams (one part only) is \$100.00. Nonresidents cannot take partial exams in Ohio.

APPLICATION

Candidates seeking certification need to submit the following documentation before the oral exam:

- Submit an application for certification as a Supreme Court certified foreign language interpreter.
- Provide verification of U.S. citizenship, legal residency, or legal right to remain and work in the U.S.
- A background check demonstrating no convictions on any crimes involving moral turpitude will be accepted. The background check will be ordered once you pass the exam.
- If tested in another state, show proof of having received a passing score on the written exam.
- Sign an oath or affirmation acknowledging knowing, understanding, and acting in accordance with the Code of Professional Conduct for Court Interpreters and Translators, as set forth in Appendix H to the Rules of Superintendence.

ADDITIONAL REQUIREMENTS

Superintendence Rule 85 requires Supreme Court certified interpreters to complete and report at least twenty-four credit hours of continuing education during a two-year reporting period. Candidates who meet the above-mentioned conditions will be placed on a statewide roster on the Supreme Court website and made available for assignments to all the courts in Ohio. **The application for the oral examination must be postmarked on or before Wednesday, March 27, 2024.**

TRAINING

First-time candidates taking the oral exam must attend Modes of Interpretation Training. Other training sessions sponsored by the Language Services Section is also reserved for interpreters that have passed a written examination and need to prepare for the oral exam. The cost of attending training is included in the fee.



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APPLICATION FOR ORAL EXAMINATION

Please complete the entire application. Do not leave any fields blank.
INCOMPLETE APPLICATIONS WILL BE RETURNED.

APPLICANT INFORMATION:

Mr./Mrs./Ms./Dr.: _____
(circle preferred) Last Name First Name Middle Name

Mailing Address: _____

_____ City State County Zip

Home Phone: (_____) _____ Cell Phone: (_____) _____

E-Mail Address: _____ Date of Birth: _____

ORAL EXAM:

Language you are testing: _____

WRITTEN EXAM INFORMATION:

If you passed the written exam in another state, please provide a copy of that state's confirmation letter. The scores will be verified with that state. If you passed the Ohio written exam, you do not need to provide the confirmation letter.

Certification

I certify that the answers I provided to the questions in this application are true and complete to the best of my knowledge. I understand that if this application is not completed in its entirety, it may not be processed and shall be returned to me at the address on the form. I also understand that a background check will be required prior to the oral examination.

Applicant Signature	Date
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You will receive confirmation of your application and payment within two weeks of receipt. Please contact Language Services Section if you do not receive a confirmation (614.387.9404).



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PAYMENT INFORMATION:

Make payment to: Supreme Court of Ohio

Mail to: Supreme Court of Ohio
Language Services Section
65 S. Front Street, 6th Floor
Columbus, Ohio 43215-3431

EXAM DATES

TIMES

Wednesday, Apr. 24, 2024	9:00 a.m., 9:30 a.m., 10:30 a.m., 11:00 a.m./1:00 p.m., 1:30 p.m., 2:30 p.m., 3:00 p.m.
Thursday, Apr. 25, 2024	9:00 a.m., 9:30 a.m., 10:30 a.m., 11:00 a.m./1:00 p.m., 1:30 p.m., 2:30 p.m., 3:00 p.m.
Friday, Apr. 26, 2024	9:00 a.m., 9:30 a.m., 10:30 a.m., 11:00 a.m./1:00 p.m., 1:30 p.m., 2:30 p.m., 3:00 p.m.

Indicate your first, second and third choice:

Example: 4/24, 11:00 a.m.
4/25, 10:30 a.m.
4/26, 1:00 p.m.

First Choice: _____

Second Choice: _____

Third Choice: _____